



11.11.2021

## Privacy policy: Ministry of Agriculture and Forestry surveys stored in the Eventilla service

### 1. Data controller

Name: Ministry of Agriculture and Forestry

Telephone: +358 295 16 001

E-mail: registry.mmm(at)gov.fi

Address: Hallituskatu 3, Helsinki P.O. Box 33, 00023, Government

### 2. Contact person

Name: Vesa Vuorimaa

Telephone: +358 295 16 2466

E-mail: vesa.vuorimaa(at)gov.fi

Address: Hallituskatu 3, Helsinki P.O. Box 33, 00023, Government

### 3. Name of the personal data file

Ministry of Agriculture and Forestry surveys stored in the Webropol service.

### 4. Purpose of the processing of personal data

Conducting surveys, collecting registration information for events and collecting responses.

### 5. Content of the personal data file

The personal data file contains surveys, responses to surveys, registration forms and information on persons who have registered for events.

### 6. Regular data sources

Persons responding to surveys and registering for events.

### 7. Data storage period

The data is removed from the service when the communication related to the event, including the sending of materials, has ended.

### 8. Regular disclosure of data

The data controller will not disclose the personal data to third parties and will not disclose or use the data for purposes other than sending invitations and communication materials without the consent of the data subjects.

### 9. Transfer of data outside the EU or the EEA

Data is not transferred outside of the EU or the EEA.

### 10. Principles of data file protection

#### A. Manual material

The personal data file does not generate manual material.

## B. Digitally processed data

The data is stored in the database of the Eventilla service. The management of the data is protected with usernames and passwords. Four officials at the Ministry of Agriculture and Forestry have user accounts with administrator privileges.

### **11. Rights of data subjects**

#### A. Right of access to data

Data subjects have the right to access their personal data. Requests to access the data should be addressed to the contact person. The data controller is required to provide this information within a month.

#### B. Right to lodge a complaint with the supervisory authority

Data subjects have the right to lodge a complaint with the supervisory authority if they view that the processing of the personal data does not comply with the regulation.

#### C. Right to request rectification

Data subjects have the right to request that incorrect data on them be corrected.

#### D. Right to erasure

Data subjects have the right to request that the data controller delete the data concerning them without undue delay. Data subjects may remove their data from the newsletter data file at any time using the link in the newsletter.

#### E. Right to transmit data from one system to another

Data subjects have the right to transmit their personal data from one system to another provided that the processing is based on consent or on a contract and is carried out automatically. Data subjects also have the right to have their data transmitted directly from one controller to another provided that this is technically feasible.

### **12. Parties processing the data**

Ministry of Agriculture and Forestry employees who use Eventilla.